



BOLAN CONSULTING – FZCO, UAE

PRIVACY POLICY

We, at **BOLAN**, are very pleased to have established the following privacy policy. The purpose of this policy is to make sure that all personal information is protected by building a system for personal information protection and by ensuring that all employees recognize the significance of personal information and take appropriate measures.

Management of Personal Information

We ensure not only to keep our clients' personal information accurate, but also up-to-date and to prevent unauthorized access, loss, damage, falsification, leakage, etc. of the information. To ensure that personal information is managed securely, we make sure to take necessary measures: maintaining a security system, developing a management system, conducting thorough employee education.

Use of Personal Information

We use client personal information for only legitimate business purposes relating to our professional service and/or business activities such as:

- responding to the client's inquiries posted on our website or emailed to us.
- providing the client with documents about our professional services.

Personal Information Disclosure

In principle, we manage personal information properly and do not disclose to third party unless:

- clients have consented; or
- we are authorized to share the information with our business partners to provide services to clients; or
- we authorized or required to do so by law.

Security of Personal Information

We diligently adhere to the standards outlined in GDPR and the UAE's PDPL 2021, ensuring the utmost accuracy and safety of personal information as mandated by law.

Accessing Personal Information

If clients wish to inquire about, correct, or delete their personal information, we will respond to the request after confirming the identity of the clients.

Changes to This Policy

We may improve and/or update this privacy policy if necessary to comply with applicable laws, regulations, and other norms to personal information we hold.

Inquiries

Please contact us, **BOLAN**, about this policy by:

Address: BOLAN CONSULTING – FZCO, IFZA Business Park Dubai Silicon Oasis, DDP, Building A1, Dubai, UAE.

Email: info@bolan-me.com